



भाकृअनुप - औषधीय एवं सगंधीय पादप अनुसंधान निदेशालय  
बोरीआवी - 387 310, आणंद, गुजरात, भारत.

ICAR-Directorate of Medicinal and Aromatic Plants Research  
Boriavi - 387 310, Anand, Gujarat, India.

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**STANDARD ONLINE (E-PROCUREMENT MODE)  
BIDDING DOCUMENTS FOR**

**PRINTING OF ANNUAL REPORT IN ENGLISH (2016-17)**

**Document to be submitted online as per Schedule of requirement**

**NOTICE INVITING ONLINE TENDER**

File No. 41-8/2017-18/S&P

Dated: 04.05.2017

The ICAR-Directorate of Medicinal and Aromatic Plants Research, Boriavi, Anand [Gujarat] (ICAR-DMAPR), is a public funded Research Organization under the Indian Council of Agricultural Research, Department of Agricultural Research and Education, Ministry of Agriculture and Farmers Welfare, Government of India. The Director, ICAR-DMAPR, Boriavi, Anand [Gujarat], India, invites e-tenders through the website [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) under two bid systems from eligible and qualified bidders for Printing of Annual Report in English [2016-17].

**CRITICAL DATE SHEET**

Tender Reference No.	F.No.41-8/2017-18/S&P
Date of release of Tender through e-procurement Portal	04.05.2017, 12:00 PM
Bid Submission Start Date (Online)	04.05.2017, 12:00 PM
Bid Clarification Start Date	04.05.2017, 12:00 PM
Bid Clarification End Date	15.05.2017, 5:00 PM
Last date for Receipt of Tender fees and EMD at ICAR-DMAPR, Boriavi, Anand [Gujarat]	15.05.2017, 5:00 PM
Last Date & time for submission of online Bid	15.05.2017, 5:00 PM
Date & time for opening of Bid	16.05.2017, 11.00 AM
Address for Communication	The Director, ICAR-DMAPR, Boriavi, Anand [Gujarat], Pin-387310

Sd/-  
Administrative Officer



**SCHEDULE OF REQUIREMENT (Reference for BoQ)**

**Description of Job:**

Job	-	Printing of Annual Report 2016-17 (Offset printing) in English
No. of Copies	-	500
Size	-	21×28 cm
Pages	-	Cover + 140 pages (number of pages may vary)

Sl. No.	Particulars	Estimated Charges (Rs.) Per copy
1.	<b>Cover:</b> <ul style="list-style-type: none"><li>• Should be of art card (matt), approximately 300 GSM</li><li>• Work includes modification/ correction of digital images, plate making, four colour printing, etc in the outer and inner sides of the cover page</li><li>• Matt lamination and spot UV lamination on photos of outer cover side</li></ul>	
2.	<b>Text: (approximate no. of pages 140 which may vary)</b> <ul style="list-style-type: none"><li>• Text will be provided in word format which needs to be undergone DTP; work includes lay out, text editing, modification / correction of digital images, plate making, printing (four colour), etc.</li><li>• At least two proofs are to be given before final printing.</li><li>• Pages should be of art card (matt) of approximately 170 GSM.</li><li>• Pages (approximately) : 140 pages per unit or copy.</li></ul>	
3.	Binding (Perfect binding cover and text)	
4.	Other charges, if any (please specify)	
5.	VAT / Service Tax / Any other applicable taxes	
<b>Rate for a single copy</b>		
<b>Total quote for 500 copies</b>		

**Conditions:**

1. After the finalization of the proof, the job should be completed within 10 days.
2. Rates should strictly be quoted as mentioned above.
3. Firms having experience of printing material in English only shall be considered for the work. Documentary evidence of best printing material preferably of ICAR Institutes and other Govt. Departments (One or two publication in English) published by them should be submitted along with the EMD / Tender Fee. The financial bid evaluation shall be done after comparison of the printing work submitted by the firms.
4. The firms are advised to visit our website (<http://www.dmapr.org.in/Publications/AnnualReport.html>) for sample copies of annual reports published earlier.



