



भारतीय कृषि अनुसंधान परिषद - औषधीय एवं सगंधीय पादप अनुसंधान निदेशालय
बोरीआवी - 387 310, आणंद, गुजरात, भारत.
ICAR-Directorate of Medicinal and Aromatic Plants Research
Boriavi - 387 310, Anand, Gujarat, India.
Ph.No:(02692) 271600,05,06 Fax:(02692) 271601. Website: www.dmapr.org.in

F.No.41-52/ 2016-17/SP/

Dated: /02/2017

NOTICE INVITING TENDER THROUGH E-PROCUREMENT

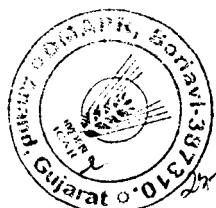
Online Bids are invited from the interested firms **under two bid system for procurement of "Rotary Evaporator"** at ICAR-Directorate of Medicinal and Aromatic Plants Research, Boriavi - 387310, Anand, Gujarat. Manual bids shall not be entertained.

Tender documents may be downloaded from e-Procurement website of CPP <https://eprocure.gov.in/eprocure/app> as per the schedule as given in **CRITICAL DATE SHEET** as under:

CRITICAL DATE SHEET

| | |
|--|--|
| Tender No. | No.F.41-52/2016-17/SP/ |
| Date and Time for Issue/Publishing | 11.30 AM on 28/02/2017 |
| Document Download/Sale Start Date and Time | 11.30 AM on 28/02/2017 |
| Bid Submission Start Date and Time | 11.30 AM on 28/02/2017 |
| Bid Submission End Date and Time | 03.00 PM on 09/03/2017 |
| Date and Time for Opening of Bids | 03.00 PM on 10/03/2017 |
| Address for Communication | Administrative Officer, ICAR-Directorate of Medicinal & Aromatic Plants Research, Boriavi -387310, Anand, Gujarat |

Sd/-
(Vijay Kumar)
Administrative Officer.



INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. The tender from/bidder documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual/Offline bids shall not be accepted under any circumstances.
2. Tenders/bidders are requested to visit website <https://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Council reserves the right to accept or reject any or all the tenders.
4. The interested Firms are required to deposit (in original) **Tender Fee of Rs.1000/-** (Non-refundable) in the shape of Demand Draft prepared in favour of **ICAR Unit: DMAPR, payable at Anand** may be addressed to the **Administrative Officer, Directorate of Medicinal and Aromatic Plants Research, Boriavi -387 310, Anand, Gujarat** on or before bid opening date and time as mentioned in the Critical Date Sheet.
5. The interested Firms are required to deposit (In original) and Earnest Money Deposit (EMD) of the amount mentioned against item in the form of Demand Draft/Bank Guaranty from any of the Commercial Bank in favour of **ICAR Unit: DMAPR payable at Anand** may be addressed to the **Administrative Officer, ICAR-Directorate of Medicinal and Aromatic Plants Research, Boriavi -387 310, Anand, Gujarat** on or before bid opening date and time as mentioned in the Critical Date Sheet.
6. The firm should send the Original brochures of the product and may be addressed to the Administrative Officer, **ICAR-Directorate of Medicinal and Aromatic Plants Research, Boriavi – 387 310, Anand, Gujarat** on or before bid opening date and time as mentioned in the Critical Date Sheet.
7. Bidder need not to come at the time of Technical as well as Financial bid opening at ICAR-DMAPR. They can view live bid opening after login on CPP eProcurement Portal at their remote end. If bidder wants to join bid opening event at ICAR-DMAPR then they have to come with bid acknowledge slip that generates after successfully submission of online bid.



The Firms are also required to upload copies of the following documents:-

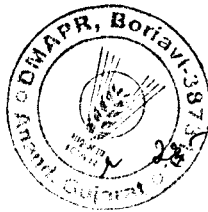
- **TECHNICAL:**

- (a) Scanned copy of Tender fee and Earnest Money Deposit (EMD)/its exemption, if any.
- (b) Scanned copy of Firm's registration, Pan Card, VAT No./Service Tax No., Tender Acceptance Letter (Annexure-V).
- (c) Scanned copy of Manufacturers Authorization Certificate issued by Principal Manufacturer duly verified by the Indian Agent or Manufacturing Certificate.
- (d) Scanned copy of Income Tax Statement for the last three years.
- (e) Scanned Copy of Annexure – II and IV.
- (f) Scanned copy of all authentic documents regarding firm's turnover of Rs.1.00 Crore per year during last three year.
- (g) Scanned copy of Make and Model of all systems, sub systems and additional items should be mentioned in the technical bid and complete technical details should be provided in the form of Brochures and write-ups.

- **FINANCIAL BID:**

- (a) Price Bid as BoQ_XXXX.xls

Sd/-
(Vijay Kumar)
Administrative Officer



TERMS AND CONDITIONS

1. The tender shall quote rates, which will include the delivery and other incidental charges, Taxes, if any, should be indicated separately.
2. The rates should be quoted as per the BOQ uploaded on the CPP Portal (reference may be obtained from Annexure -III). Taxes, if any, should be indicated separately. It must be noted that the contract shall be awarded to the firm which fulfils all the required terms and conditions and remains L-1 for any particular items.
3. The firm must also possess valid PAN No., TIN No. & Service Tax Registration Number and a copy of the same must also be enclosed with the tender document.
4. Copy of previous three years of Income Tax Statement may be furnished.
5. The firm should be in existence for over 05 (Five) years in the trade with the business turnover of not less than Rs.1.00 Crore per annum during the last three years. Documents to this effect may be enclosed.
6. Modification in the tender documents after the closing date is not permissible.
7. The successful firm shall have to supply the **Rotary Evaporator** within 6 weeks from the date of confirmed supply order and if the materials are not supplied in time then EMD shall be forfeited. The rates quoted shall be valid for one year from the date of opening of tender.
8. The contractor/bidder or his representative may contact the undersigned at Telephone No.02692-271600 for any further clarification. No variation in terms of quality of the items shall be entertained or else EMD/Security deposit shall be forfeited.
9. The Director, ICAR-Directorate of Medicinal and Aromatic Plants Research (ICAR-DMAPR) shall have the right to reject all or any of the offers, accept more than one offer, and assign part of the job.
10. Merely quoting of lowest rates does not mean that order shall be given to that firm. The Competent Authority will finally decide on the basis of quality and performance of past installations.
11. The interested Firms are required to deposit (in original) an Earnest Money Deposit (EMD) of the amount mentioned against each item in the form of Demand Draft/Bank Guaranty from any of the Commercial Bank in favour of **ICAR Unit: DMAPR payable at Anand** may be addressed to the Administrative Officer, ICAR-Directorate of Medicinal and Aromatic Plants Research, Boriavi -387 310, Anand, Gujarat. No tender shall be considered without the Earnest Money Deposit. Demand Draft other than drawn in favour of any officer 'ICAR Unit: DMAPR payable at Anand' will not be accepted and the tender



