



औषधीय एवं सगंधीय पादप अनुसंधान निदेशालय
बोरीआवी – 387 310, आणंद, गुजरात, भारत.

Directorate of Medicinal and Aromatic Plants Research
Boriavi - 387 310 , Anand, Gujarat, India.

Ph. No: (02692) 271600, 05, 06. Fax: (02692) 271601. Web Site : www.dmapr.org.in

F.No. 41-4/2014-15/S&P/

Dated: /05/2014

/By registered/

To,

Subject: Printing of Annual Report 2013-14 - regarding.

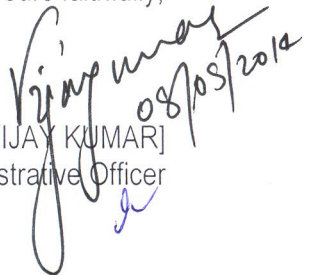
Sir,

Quotations are invited for printing of 500 copies of Annual Report 2013-14 of this Directorate. The description of job is enclosed herewith.

Terms and Conditions:

1. The quotation in a sealed envelope addressed to the Director, Directorate of Medicinal and Aromatic Plants Research, Boriavi –387310 should reach on or before 29/05/2014 by 16.00 hrs. in a sealed envelope super scribing "**Quotation for Printing of Annual Report 2013-14.**"
2. The rates should be quoted item wise as mentioned in the enclosed specification.
3. The total charges should be inclusive of all taxes, packing and forwarding charges, FOR Directorate of Medicinal and Aromatic Plants Research, Boriavi
4. Job should be completed within 10 days after the finalization of proof.
5. The payment will be made after delivery and approval.
6. The proof must be got approved by this Directorate before the final printing.
7. The Director of the Institute reserves the full right to reject any or all the quotations in full or in part without assigning any reasons whatsoever.

Yours faithfully,


[VIJAY KUMAR]
Administrative Officer

e-mail: ao.dmapr@gmail.com

Description of Job

Job - Printing of Annual Report 2013-14 (Offset printing)
No. of copies - 500
Size - 21 X 28 cm.
Pages - Cover + 90 pages (number of pages may vary)
Cover

Sl. No.	Particular	Rate	Unit	Estimated Charges (Rs.)
1	Imported art card (Matt), 220 gsm per sheet (indicate approximate no. of sheets required)			
2	Modification/correction of digital images			
3	Printing of outer cover (4 colours) and inner cover (1 colour)			
4	Plate making for the outer – and inner covers			
5	Matt lamination of outer cover + spot (UV) lamination on photos			

Text

Sl. No.	Particular	Rate	Unit	Estimated Charges (Rs.)
1	DTP Lay out charges (at least two proofs are to be given)			
2	Modification/correction of digital images			
3	Plate making (indicate no. of pages per plate)			
4	Printing charges (four colours)			
5	Printing charges (single colour)			
6	Imported art card (Matt), 135 gsm per sheet (indicate approximate no. of sheets required)			
7	Other charges, if any (please specify)			
8	Binding charge (Perfect binding cover and text)			