

ICAR-DIRECTORATE OF MEDICINAL AND AROMATIC PLANTS RESEARCH
BORIAVI - 387310 (ANAND)

F.No.3-9/95-Estt./Vol.IV/11391-399

Date 27/11/2021

OFFICE ORDER

In partial medication of this Directorate's Office Order F.No.2-102/2019-Estt./5905-5915 dated 29/06/2019 & F.No.2-2/95-Estt./7003-11 dated 03/08/2019 & F.No.3-9/95-Estt./Vol.III/8254-61 dated 11/09/2019 and Office Order F.No.3-9/95-Estt./Vol.III/7221-28 dated 14/08/2019 and consequent upon joining of Administrative Officer, the following duties/charges are assigned to Shri Ram Pal Verma, Administrative Officer w.e.f. 27/11/2021.

Sr. No.	Particulars of Duties/Chargess
1.	Head of Office
2.	Controlling Officer (Vehicle)
3.	Chief Public Information Officer (CPIO)
4.	Chairman, Committee for implementation and monitoring of eOffice

27/11/2021
(Satyajit Roy)
Acting Director

DISTRIBUTION :

1. Shri Ram Pal Verma, Administrative Officer, ICAR-DMAPR, Boriavi, Anand.
2. Dr. A.P. Trivedi, Sr. Technical Officer, ICAR-DMAPR, Boriavi, Anand.
3. Shri N.J. Ganatra, Asstt. Administrative Officer, ICAR-DMAPR, Boriavi, Anand.
4. The Nodal Officer (RTI), ICAR-DMAPR, Boriavi, Anand.
5. The Vigilance Officer, ICAR-DMAPR, Boriavi, Anand.
6. OIC (AKMU), ICAR-DMAPR, Boriavi, Anand.
7. PS to Director, ICAR-DMAPR, Boriavi, Anand.
8. Notice Board, ICAR-DMAPR, Boriavi, Anand.
9. Guard File.

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27/11/21