

ICAR- DIRECTORATE OF MEDICINAL AND AROMATIC PLANTS RESEARCH

(Indian Council of Agricultural Research)

BORIAVI – 387310 (ANAND)

F.No.21-54/2019-20/ C&B/SALARY/ 9402-04

Date 23/10/2019

CIRCULAR

In order to assess the Income Tax deduction at source for the **year 2019-20**, all officers/staff members of this Directorate are requested to furnish the relevant information in the **Income Tax Performa latest by 08/11/2019**. In absence of the above mentioned requisite information, Income Tax recoverable during the year 2019-20 will be worked out as per Government of India's order after taking into account the pay and allowances etc. drawn/admissible during the year allowing permissible deductions as per rules.

Further, all officers/staff members claiming the deduction rebate under different sections of Income Tax Act are required to provide documentary proof regarding the claim, failing which no deduction/rebate will be allowed.

(N.J.Ganatra)
23.10.19

Drawing & Disbursing Officer

NOTE: Income Tax Proforma may be accessed from the ICAR-DMAPR website.

Distribution:

1. Circulation among all staff members, ICAR-DMAPR, Boriavi, Anand.
- ✓ 2. Notice Board, ICAR-DMAPR, Boriavi, Anand.
- ✓ 3. OIC, AKMU, ICAR-DMAPR, Boriavi, Anand for hoisting on intranet.

