

**ICAR-DIRECTORATE OF MEDICINAL AND AROMATIC PLANTS RESEARCH**  
**(Indian Council of Agricultural Research)**  
 BORIAVI-387 310, ANAND, GUJARAT

BILL NO.

Dated:

*Application for the grant advance for travelling on tour  
 (to be submitted in duplicate)*

1. Name & designation :
2. Basic pay :
3. Purpose of visit :
4. Details of tour programme :

Departure			Arrival			Mode	Fare by entitled class
Date	Place	Time	Date	Place	Time		

- 5 Amount of advance asked for :
- A (a) Ordinary DA for ..... Days @ ..... Total
- (b) Higher DA for ..... Days @ ... Total
- B 80% DA + Fare (To & Fro) /- Total
- Rounded Off :
6. Previous advance outstanding, if any :

7. Certified that:  
(A) TA claim in adjustment of the advance applied for will be submitted to office immediately on completion of tour.  
(B) If the onward journey is not performed the full amount will be refunded to the office immediately.

Signature of Controlling Officer

Signature of the applicant

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**(For Office Use)**

Tour programme is approved/not approved.

TA advance Rs \_\_\_\_\_ /- (Rupees \_\_\_\_\_ only)  
Is sanctioned under Rule 232 of GFR

DIRECTOR

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Passed for Rs \_\_\_\_\_ (Rupees- \_\_\_\_\_ )

Drawing and Disbursing Officer

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Pay Rs..... (Rupees

Asstt. Fin. & Accts. Officer

Paid by cheque No.

dated

For Rs.

Asstt. Fin. & Accts. Officer